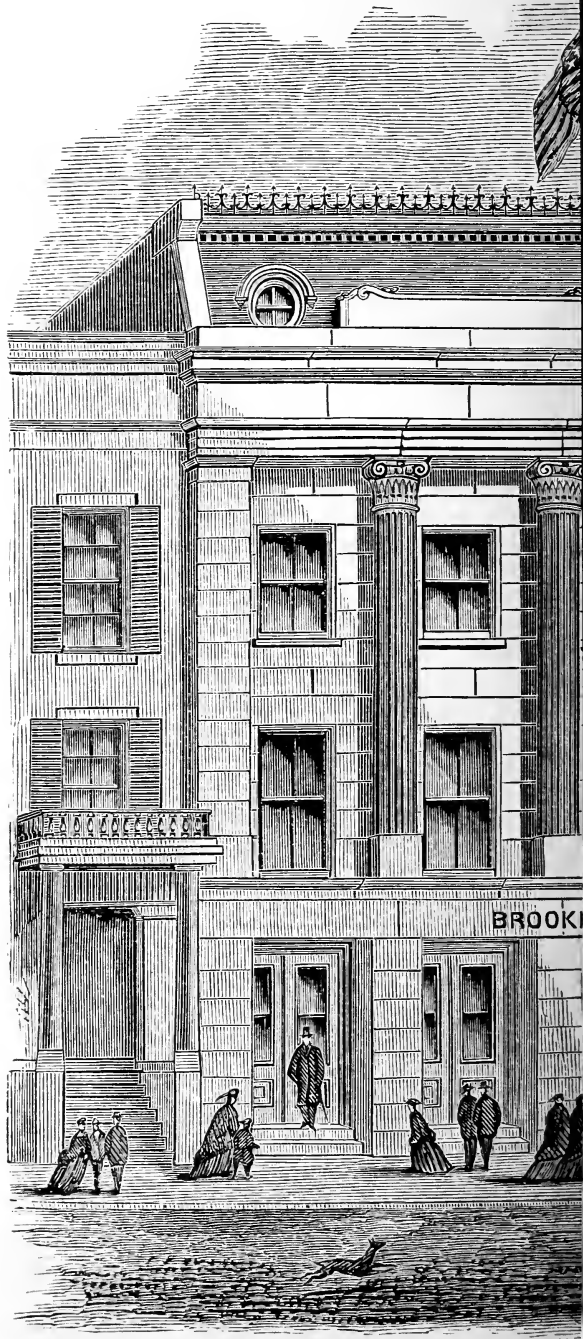


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Brooklyn Institute.





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THE ACT OF INCORPORATION,

THE BY-LAWS

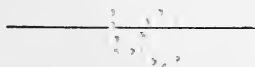
—AND—

A BRIEF HISTORY

OF THE

BROOKLYN INSTITUTE. *of*
arts and sciences

1888.



BROOKLYN, N. Y., 1888.

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B. W. G. 20 Dec. 32.

A BRIEF HISTORY OF THE BROOKLYN INSTITUTE.

In the Summer of 1823 several gentlemen, among whom was Augustus Graham, met at Stevenson's Tavern for the purpose of establishing for the apprentices of Brooklyn a Free Library. They adopted a constitution and issued to the citizens of Brooklyn a circular, in which they solicited donations of books and money with which to effect their purpose. On November 20th, 1824, they were incorporated by the Legislature of the State under the name of The Brooklyn Apprentices Library Association, and on July 4th, 1825, the corner-stone of the first building owned by the Association was laid by General Lafayette, at the junction of Henry and Cranberry streets. The first lecture delivered in the completed structure was by Professor Dana. As early as 1835 the Association had outgrown its original quarters, and the property being sold to the city the Institution was removed to its present site on Washington street, then the centre of the wealth and culture of our young city.

In order to broaden the scope of the Association, an amended charter was granted by the Legislature in 1843, and the name therein changed to that of the Brooklyn Institute. For many years following the Institute was a most important factor in the social, literary, scientific and educational life of Brooklyn. Its library had a large circulation ; its public hall was the scene of many social and historic gatherings, and from its platform were heard such eminent scientific men as Agassiz, Dana, Gray, Henry, Morse, Mitchell, Torrey, Guyot and Cooke ; such learned divines as Doctors McCosh, Hitchcock, Storrs and Buddington, and such defenders of the liberties of the people as Phillips, Sumner, Garrison, Emerson, Edward Everett, Star King, Henry W. Bellows, E. H. Chapin and Henry Ward Beecher.

During this brilliant period of its history, the Institute received from Mr. Graham two very important donations. On July 4th, 1848, the building, which had been heavily mortgaged, he presented to the trustees free from all encumbrance, and through his will, made known to the Board of Directors on November 28th, 1851, shortly after his decease, he bequeathed to the Institute the sum of \$27,000 as a permanent endowment fund. The will directs that the interest of \$10,000 of this sum shall be used in the support of lectures on scientific subjects and in the purchase of apparatus and collections illustrating the sciences ; that the interest of \$12,000 shall be used in the support of Sunday evening lectures on "The Power, Wisdom and Goodness of God as manifested in His Works," and that the balance of \$5,000 shall

be used in the support of a "School of Design" and in forming a Gallery of Fine Arts.

For several years, however, prior to 1867, owing to the erection of the Academy of Music and other public buildings, the Institute building began to be regarded as behind the times. The entrance was faulty and its interior arrangements were bad. The income of the building was dwindling to a low figure, and the support of the free library was thus becoming inadequate. Under these circumstances the Directors remodeled the building in 1837, at an expense of about \$30,000, a part of which was raised by Life Membership Subscriptions of \$50 and \$100, and the balance by a mortgage on the building. For twenty years past (1867-87) this indebtedness has necessitated the application of the entire income from the rent of the building and from the Graham Endowment Fund to the payment of the interest and the principal of the debt. Final payment on the mortgage was made early in 1887.

The causes of the inactivity of the Institute during the past twenty years are therefore apparent. The most that it has been able to do is to circulate its library, keep up its classes in drawing, and provide for the annual address on the 22d of February. Freed from debt it is now once more able to use the income from its funds for their legitimate purposes, and to become an important agent in the work of education in the city.

The property of the Institute now consists of the Institute building and land, a library of 15,000 volumes, and Endowment Funds of \$46,000. These last

comprise the \$27,000 bequeathed by Mr. Graham, the Cary Fund of \$10,000 for the support of the library, and an increment of \$9,000 realized through premiums on the sale of bonds. The average income of the Endowment Funds is now a trifle over five per cent.

During the year 1887-8 the Institute has provided two courses of Sunday evening lectures on the "Power, Wisdom and Goodness of God as manifested in His Works." The first course was given by Sir J. William Dawson, LL. D., F. R. S., of Montreal; the second by Professor Alexander Winchell, LL. D., of the University of Michigan. Also two courses of illustrated lectures on scientific subjects have been delivered on successive Thursday evenings. The first course was by Professor Charles A. Young, LL. D., of Princeton, on Astronomy, and the second course by Professors George W. Plympton, W. LeConte Stevens, William C. Peckham, Franklin W. Hooper and J. S. Newberry and by Mr. Garrett P. Serviss. The present circulation of the library is at the rate of 22,000 volumes per year, and the drawing classes have an average attendance of sixty pupils.

It is the purpose of the present management of the Brooklyn Institute to make its property the nucleus of a broad and comprehensive institution for the advancement of science and art, and its membership a large and active association, laboring not only for the advancement of knowledge, but also through its lectures, its public meetings and its collections in science and art, to make the Institute a large factor

in the education of the people. Boston has its Lowell Institute, its Society of Natural History and its Art Museum ; Philadelphia has its Academy of Sciences ; New York has its American Museum and its Metropolitan Museum. Brooklyn may have a Brooklyn Institute of Science and Art worthy of her wealth, her position, her culture and her people.

In pursuance of this purpose the Institute has recently adopted By-Laws which contemplate the formation of a large scientific association and a continual increase of the Endowment Funds. It now asks the co-operation of all who are interested in Science or Art in forming under the charter of the Brooklyn Institute, and with its property as a basis, a single strong scientific body that shall build up an INSTITUTE OF SCIENCE AND ART in Brooklyn for the good of all her people.

name to be changed to
Brooklyn Academy of Science and Art

ACT OF INCORPORATION.

AN ACT

To continue the incorporation of the Brooklyn Institute, to amend the charter thereof, and to consolidate the acts relating thereto. Passed APRIL 18, 1862.

The people of the State of New York, represented in Senate and Assembly, do enact as follows :

SECTION 1. The incorporation of the Brooklyn Institute is hereby continued until the same shall be repealed by the Legislature.

§ 2. The purposes of the said incorporation shall be the continuing of the library, collecting and forming a repository of books, maps, pictures, drawing apparatus, models of machinery, tools and implements generally; for enlarging the knowledge in literature, science and art, and thereby improving the condition of mechanics, manufacturers, artisans and others.

§ 3. The said incorporation for the purposes thereof shall be capable of taking and holding by purchase, devise and otherwise, and of selling, leasing, mortgaging, or otherwise disposing of, in whole or in part, any of the real or personal

estate the annual income of which shall not exceed ten thousand dollars.

§ 4. The corporate power of the said Institute shall be vested in a board of fifteen persons, who shall be elected on the second Monday of January of each year, in such manner and form, and at such place, as the By-laws of said corporation may direct, who shall, at the time of such election, be members of the said Institute, and shall enter on the duties of their offices on the first of May next ensuing their election. The Board of Directors which shall be elected on the second Monday in January, eighteen hundred and sixty-three, shall be divided by the Board into three classes, to be drawn by lot; the first class drawn shall hold their offices for one year; the second class for two years, and the third class for three years. On the second Monday in January, eighteen hundred and sixty-four, and on the second Monday in January, in each year thereafter, there shall be elected five directors, who shall hold their offices for three years, and until others shall be elected in their places.

Corporate powers in Directors.

Election thereof.

Term of Office.

§ 5. The officers of the corporation shall be a President, Vice-President, Treasurer and Secretary, who shall be chosen by the Directors from their board on the first Saturday in the month of May in each year, and shall hold their offices for one year, and until others shall be chosen in their places. Any vacancies which may occur in the Board of Directors, or in their officers, shall be filled in such manner as the By-laws shall

Officers.

Vacancies.

provide ; and the officers elected at the election on the second Monday of January last shall hold their offices until the first day of May, eighteen hundred and sixty-three, and until others are chosen in their places.

Trustees.

§ 6. The trust funds of the corporation shall be controlled and managed by seven Trustees, who shall be known as "The Trustees of the Brooklyn Institute," of whom, for the time being, the President of the Brooklyn Savings Bank shall be one, the President of the said Institute shall be one, and the Treasurer of the said Institute shall be one. The said Trustees shall have power to keep the trust funds of the corporation securely invested, and pay over the income arising therefrom to the Treasurer of the said Institute, to be applied by the Board of Directors to the purposes of the trusts committed to the said corporation. Isaac H. Frothingham, James How, Crawford C. Smith, and S. Warren Sneden, and the President of the Brooklyn Savings Bank, and the President and Treasurer of the said Institute, for the time being, shall be the first trustees for the purposes of this act. Any vacancies in the said trustees (except the President of the Brooklyn Savings Bank, and the President and Treasurer of the said Institute), by resignation or death or otherwise, shall be filled by the trustees remaining in office at the time of such vacancy, provided that every person chosen to fill such vacancy shall, at the time of his election, be a member of the said Institute.

Vacancies.

§ 7. There shall be a joint meeting of the Board of Directors and Trustees on the first Monday of February, in each year, at the Directors' room, in the Institute, or such other place as may be agreed upon, at which time the Trustees shall report to the Board of Directors the state of the funds intrusted to them, and the accounts relative thereto during the year next previous; and the Treasurer of the said Institute shall at the same time report to said Trustees the total amount of income of the Institute, from what sources received and for what purposes expended; and between the first day of February and the first day of March of each year, the said Directors shall make a report to the Legislature of this State, of the state of the funds entrusted to the Trustees, as reported by them to the said joint meeting, and also the total amount of income of the Institute, and the uses to which they have been applied during the year next previous.

§ 8. The said corporation shall have power to make and prescribe such By-laws, rules and regulations as may be proper and necessary for the purposes of said incorporation, and are not inconsistent with the Constitution and Laws of this State. By-Laws.

§ 9. This corporation shall possess the general powers, and be subject to the general restrictions and liabilities, prescribed in the third title of the eighteenth chapter of the first part of the Revised Statutes. Powers.

§ 10. The act entitled "An act to incorporate Repeal.

the Brooklyn Apprentices Library Association," passed November twentieth, eighteen hundred and twenty-four, and the act entitled "An act to extend the charter of the Brooklyn Apprentices Library Association, and for other purposes," passed April thirteenth, eighteen hundred and forty-three, are hereby repealed, without prejudice

Saving
Clause. to any rights accrued under the same.

§ 11. The Legislature may at any time alter, amend or repeal this act.

BY-LAWS OF THE BROOKLYN INSTITUTE.

ARTICLE I.

MEMBERSHIP.

SECTION I. The membership of the BROOKLYN INSTITUTE shall comprise the following classes: HONORARY MEMBERS, PATRONS, LIFE MEMBERS, FELLOWS, ASSOCIATE MEMBERS, CORRESPONDING MEMBERS and ANNUAL MEMBERS.

SECTION II. The HONORARY MEMBERSHIP shall be limited to fifty persons and shall comprise those who have rendered most distinguished and valuable service to man by their discoveries, contributions, productions or inventions in Science or Art. Candidates for Honorary Membership shall be nominated by the Council of the Associate Members and shall be elected by the Board of Directors.

SECTION III. Any person may become a PATRON of the Institute by subscribing a sum of not less than One Thousand Dollars, or by presenting to the Institute at any one time, books, maps, charts, drawings, paintings, sculptures, models or apparatus and collections illustrating any department of Science or Art, which shall be estimated by the Board of Directors

to be worth to the Institute not less than One Thousand Dollars. Patrons shall be entitled to the use of the Library and Reading Rooms, to free admission to all lectures delivered under the direction of the Institute, and to free instruction for one pupil each year in one of the courses of instruction in Science or Art given by the Institute.

SECTION IV. Any person who contributes to the Institute the sum of One Hundred Dollars or presents to it at any one time books, maps, charts, drawings, paintings, models or apparatus and collections, illustrating any department of Science or Art, which shall be estimated by the Board of Directors to be worth to the Institute not less than One Hundred Dollars, may be elected a LIFE MEMBER by vote of the Board of Directors. Life Members shall be entitled to the use of the Library and Reading Rooms, and to free admission to all lectures delivered under the direction of the Institute. Life Members who have paid One Hundred Dollars to the Institute prior to February 4th, 1888, shall be entitled to free instruction for one pupil each year either in the "Architectural and Mechanical, or in the Landscape and Figure Classes" in drawing.

SECTION V. The ASSOCIATE MEMBERS shall be elected from the following classes of persons : (1) Investigators, discoverers, contributors and inventors in any department of Science or Art ; (2) Professors and Teachers of Science or Art ; (3) Physicians and Surgeons ; (4) Persons holding degrees from the higher Schools of Science or Art ; and (5) Special Students doing original work in any department of the Sciences

or the Skilled Arts. Candidates for Associate Membership shall be nominated by the Council of Associate Members and elected by the Board of Directors. Associate Members shall contribute an initiation fee of Five Dollars and annual dues of Five Dollars, payable in advance.* They shall be entitled to the use of the Library, Reading Rooms and Collections, to free admission to all lectures delivered under the direction of the Institute, and to attend and take part in all the meetings of the Associate Members.

SECTION VI. Any Associate Member of the Institute who has rendered distinguished and valuable service to any department of Science or Art by his discoveries, contributions, productions or inventions, or by his long and eminent service as a teacher of Science or Art, may be proposed as a candidate for the position of FELLOW OF THE BROOKLYN INSTITUTE. The Fellows shall be nominated by the Council of Associate Members and elected by the Board of Directors. The Fellows of the Institute have the same privileges as the Associate Members and are subject to the same annual dues and regulations.

SECTION VII. The CORRESPONDING MEMBERS shall be nominated and elected in the same manner as the Associate Members, shall be taken from the same classes of persons, shall be entitled to the same privileges, but shall not be required to pay an initiation fee or annual dues. Persons living within a radius of twenty miles of the Institute will not be received as Corresponding Members.

* NOTE.—The first annual dues will be payable on October 1st, 1888.

SECTION VIII. Any person may become an ANNUAL MEMBER by the payment of Three Dollars a year. Annual Members are entitled to the use of the Library and Reading Room, and to free admission to all lectures delivered under the direction of the Institute.

SECTION IX. Any member whose annual dues remain unpaid for three months after they fall due, thereby loses his membership.

SECTION X. The Directors shall be chosen from the Patrons and Life Members.

SECTION XI. No person shall be eligible to vote at any election for Directors unless he is a Patron or a Life Member.

SECTION XII. The Directors shall be *ex officio* Associate Members.

SECTION XIII. A two-thirds vote shall be necessary for the nomination and the election of Honorary Members, Associate Members, Fellows and Corresponding Members.

SECTION XIV. The terms Science and Art as used in these By-Laws shall include only those Sciences and Arts that pertain to material things.

SECTION XV. The Board of Directors shall have the power to admit as Associate Members of the Institute, the entire membership of any Scientific or Art Association that will unite with the Institute, and upon such terms for initiation as seem just and proper.

ARTICLE II.

FUNDS.

SECTION I. All contributions of One Thousand Dollars and upwards to the funds of the Institute (unless otherwise designated by the subscribers), together with all life-membership subscriptions and all initiation fees of Associate Members, shall be paid by the Treasurer into the General Endowment Fund of the Brooklyn Institute. This Fund shall be held in trust in common with the other Trust Funds of the Institute by the Board of Trustees, and by it securely invested.

SECTION II. One quarter of the annual income from the General Endowment Fund shall be used in the support of the Library, and shall be paid to the Committee on Library upon its order. Any unexpended balances shall be applied to the general purposes of the Institute.

SECTION III. A second quarter of the income from the General Endowment Fund shall be used in the support of the School of Design and the Gallery of Fine Arts, and shall be paid to the Committee on Art upon its order. Any unexpended balances shall be applied to the general purposes of the Institute.

SECTION IV. The remaining half of the income from the General Endowment Fund shall be used in the support of Lectures on Science and its applications to Art, and for the purchase and care of apparatus and collections, illustrating Science and Art, and said income shall be paid to the Committee on Scientific Work upon its order. Any unexpended

balances shall be applied to the general purposes of the Institute.

SECTION V. The annual dues received from the Associate Members shall be apportioned by the Directors among the various Departments of Associate Members, due regard being held for the number of members, the average attendance, the amount and character of the work done and the needs of each Department.

SECTION VI. The dues received from the Annual Members shall be used for the general purposes of the Institute.

ARTICLE III.

BOARD OF DIRECTORS.*

SECTION I. The Annual Meeting for the election of members of the Board of Directors shall be on the second Monday in January, at the Institute, between the hours of seven and nine o'clock P. M.

SECTION II. The Officers of the Board shall be a President, a Vice-President, a Treasurer and a Secretary. They shall be chosen by the Directors from their number at the regular meeting of the Board held on the first Saturday in May, and shall hold office for one year, or until their successors shall be chosen.

SECTION III. All elections shall be by ballot. A majority of the votes cast shall elect.

SECTION IV. At the annual meeting for the election of Directors the Board shall appoint, by *viva*

* The Board of Directors consists of fifteen persons, five of whom are elected each year and hold office for three years.

voce vote, two Inspectors of Election, whose duty it shall be to preside at the election and disclose the result.

SECTION V. The Board of Directors shall have power to fill all vacancies in the Board or its Officers, and to declare the seat of any member vacated who shall have failed to attend four successive regular meetings, unless prevented by sickness or by absence from the city.

SECTION VI. The regular meetings of the Board shall be held at the Institute on the first Saturday in each month, at eight o'clock P. M., written notices for which shall be served on each member of the Board. Eight members of the Board shall constitute a quorum for the transaction of business.

SECTION VII. The regular order of business at meetings of the Board shall be (1). Reading of Minutes, (2). Communications, (3). Report of the Treasurer, (4). Report of the Executive Committee, (5). Reports of Standing Committees, (6). Reports of Special Committees, (7). Unfinished Business, (8). Motions and Miscellaneous Business.

SECTION VIII. The President or any three members of the Board shall have power to call special meetings of the Board as often as, in their judgment, the interests of the Institute may require.

ARTICLE IV.

COMMITTEES OF THE BOARD.

SECTION I. The President shall appoint annually, in the month of May, the following Standing Com-

mittees, of three members each, who, in addition to the duties specified under Article II, shall execute the provisions of the will of the late AUGUSTUS GRAHAM, in which certain endowments were made to the Brooklyn Institute, viz.: Committee on Scientific Work, Committee on Art, Committee on Sunday Evening Lectures and Committee on Library.

SECTION II. The President, Vice-President, Treasurer and Secretary, together with the Chairmen of the four Standing Committees—on Scientific Work, on Art, on Sunday Evening Lectures and on Library—shall constitute an Executive Committee, three of whom shall be a quorum for the transaction of business.

SECTION III. The Executive Committee shall have charge of the Institute building, purchase supplies, regulate the renting of any part of the building not required for the purposes of the Institute, and make contracts for all necessary repairs. They shall not rent the Lecture Room or any part of the building for any exhibition or lecture having an immoral tendency, or for any political meetings. They shall keep a correct record of all their proceedings, and submit the same to the Board of Directors at each regular meeting. It shall also be the duty of the Executive Committee to report to the Board of Directors, at its regular meeting in January, the net income from rent of building (after paying the salaries of the keeper, librarian, fuel and other expenses), and also the net incomes from all endowment funds for the year ending on the thirty-first day of December next preceding; and the Board of Directors shall thereupon

apportion the net incomes, as directed in the will of MR. AUGUSTUS GRAHAM, and his letter dated July 4th, 1848, and also as provided in Article II of these By-Laws.

SECTION IV. The Committee on Scientific Work shall have charge of executing the following clauses of the will :

“I give and bequeath unto the Brooklyn Institute the sum of Five Thousand Dollars, to be invested, and the interest of the same to applied to the purchase of apparatus, and to the establishment and support of a course of free lectures annually, upon Mechanics, Natural Philosophy and Science, for the youth of the City of Brooklyn.

“Also the further sum of Five Thousand Dollars, to be invested as aforesaid, the income to be applied to the purchase of specimens of Natural History, and in causing free lectures to be delivered upon the subject of Natural History, from time to time, in the Lecture-room of said Institute; and also to the support and benefit of the Natural History Department of the Brooklyn Institute; and any surplus of said income to be applied to the general objects of said Institute.”

SECTION V. The Committee on Art shall have charge of executing the following clause of the will :

“Also the sum of Five Thousand Dollars, to be invested as aforesaid, and to apply the income thereof as follows: One-half toward the support of the School of Design, and the other half annually to a specimen of the fine arts, to be executed by a native artist, and kept in said Institute for the purpose of forming a Gallery of Fine Arts.”

SECTION VI. The Committee on Sunday Evening Lectures shall have charge of executing the following clause of the will :

“Also the sum of Twelve Thousand Dollars, to be invested as aforesaid, the income to be applied to the delivery of Sunday Evening Lectures at such time as may be deemed advisable by

the Directors or Trustees, on the Power, Wisdom and Goodness of God, as manifested in His works."

SECTION VII. The Committee on Library shall have general supervision of all matters pertaining to the Library and Reading-rooms, make all purchases of books, provide for the proper celebration on the 22d day of February, in each year, and execute generally the provisions as to the Library, contained in the letter of MR. AUGUSTUS GRAHAM, dated July 4th, 1848.

ARTICLE V.

TREASURER.

SECTION I. It shall be the duty of the Treasurer to receive all moneys belonging to the Institute and place them to the credit of the proper account; to pay, upon the audit of a majority of each of the Standing Committees of the Board, such sums as they may expend in the discharge of their duties; to pay upon the order of the Board of Directors or of the Executive Committees such sums as they may direct, and in general to keep the accounts of the Institute and report the condition of the treasury and of its various accounts to the Board of Directors.

SECTION II. Twenty-five per cent. of the net income from the building and from each of the several endowment funds shall be placed to the credit of the General Fund to be used in defraying the incidental expenses of the Institute.

SECTION III. The foregoing sections of the By-Laws may be altered or amended by a vote of two-thirds

of the members of the Board of Directors present at any meeting convened with notice for that purpose.

VI.

BY-LAWS OF THE ASSOCIATE MEMBERS.

SECTION I. The officers of the general body of Associate Members shall be a President, one Vice-President from each Department of Associate Members, and a Secretary. The foregoing officers, together with the President of the Board of Directors and the Chairmen of the Committees on Scientific Work, on Art and on Library, shall constitute a Council.

SECTION II. The following Departments, composed of Associate Members, may be formed : (1) ANTHROPOLOGY; (2) ARCHITECTURE; (3) ASTRONOMY; (4) BOTANY; (5) CHEMISTRY; (6) ENGINEERING; (7) FINE ARTS; (8) GEOGRAPHY; (9) GEOLOGY; (10) MICROSCOPY; (11) MINERALOGY; (12) PHOTOGRAPHY; (13) PHYSICS; (14) ZOÖLOGY.

SECTION III. The officers of each Department shall be a President, a Vice-President, a Secretary and a Treasurer. Such additional officers or organization as any Department shall find necessary to the accomplishment of its work shall be provided by the Department itself. The President of a Department shall be a Vice-President of the general body of Associate Members.

SECTION IV. The Annual Meeting of the Associate Members shall be held on the Tuesday following the third Saturday in May, and the stated meetings on

the second Saturday of each month, omitting July, August and September. The Annual Meetings of the various Departments of Associate Members shall be held between the first and the fourteenth days of May. All other meetings of the various Departments shall be arranged by the Departments themselves.

SECTION V. The stated meetings of the Council shall be on the third Saturday in each month, omitting July, August and September. The stated meeting in May shall also be the annual meeting of the Council. At its annual meeting the Council shall elect its President and Secretary, who shall be also respectively the President and Secretary of the Associate Members. A majority of the members of the Council shall constitute a quorum.

SECTION VI. It shall be one of the duties of the President of the Associate Members to present at their Annual Meeting, and at the close of his term of office, an address which shall include a review of the present condition of some department of Science or Art. This address shall be incorporated in the proceedings of the Institute.

SECTION VII. Among the duties of the Council shall be—

(1.) To nominate candidates for the following classes of membership: Honorary Members, Fellows, Associate Members and Corresponding Members.

(2.) To recommend to the Board of Directors (a) measures that will facilitate the work of each of the Sections; (b) the proper allotment of the income from the annual dues of Associate Members, accord-

ing to the plan set forth in Article II, Section V, of the By-Laws of the Institute, and (c) any plan looking toward an increase in the usefulness of the Institute.

(3.) To appoint a Committee on Stated and Public Meetings, a Committee on Publication, and a Committee on Ways and Means.

SECTION VIII. It shall be the duty of the Committee on Stated and Public Meetings to have charge of the Scientific Work presented at all of the regular and public meetings of the Associate Members. The duty of the Committee on Publication shall be to edit and publish such of the proceedings of the Institute, of its Associate Membership, and of the various Departments of Associate Members as it shall approve, or as shall be approved by the Council. The Committee on Ways and Means shall co-operate with the Board of Directors in increasing the Endowment Funds, in enlarging the Library and collections, and, in general, in adding to the property of the Institute.

SECTION IX. Propositions for general Associate Membership may originate with the Council. Propositions for membership in any Department shall be made by that Department. Persons already Associate Members may be elected members of any Department by the Department itself.

SECTION X. Any Department may present to the Council the name of any person who is eligible as Corresponding Member. Such person, if nominated and elected, shall be known as Corresponding Member of the Department that presents the name.

SECTION XI. An Associate Member shall have the privilege of attending the meetings of any of the Departments, but shall have no voice in the management of a Department of which he is not a member. The President of the Board of Directors and the President of the Council shall be *ex officio* members of each of the Departments.

SECTION XII. It shall be the duty of each Department of Associate Members to make an annual report in the month of May to the Board of Directors, and to the Council of Associate Members on the work, the needs, the membership and the attendance of the Department.

SECTION XIII. Each Department may adopt such rules to govern its action as are consistent with the general By-Laws of the Institute and of the Associate members.

SECTION XIV. Vacancies in the offices of the Associate Members may be filled at any stated or regular meeting, provided two weeks' notice of the election is sent by mail to each person entitled to vote.

SECTION XV. All elections shall be by ballot.

SECTION XVI. The Sections of this Article may be amended by the concurrent vote of the Council and the Board of Directors.

LIBRARY OF CONGRESS



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